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'MIMA AND CELLO' MUSIC SCHOOL School Policy

TERM: 1 lesson per week.

FEES: Per Semester: Fall Semester September, October, November Winter Semester December, January, February
 Spring Semester March, April, May, June Summer Semester July & August

LESSONS COST:	4 weeks	5 weeks
30 min lesson	126 \$ (with GST)	157.50 \$ (with GST)
60 min lesson	210 \$ (with GST)	262.50 \$ (with GST)

REGISTRATION FEE: A \$40.00 registration fee per student (non-refundable) will be levied at the beginning of the term.

PAYMENT: Due upon registration for the entire semester (one check for entire semester or post dated checks dated to the 1st of each month in the FULL amount of 4 or 5 lessons/month.)
Please make checks payable to: ZMC Enterprises Ltd.
Tuition fees for next semester are due by the the last lesson of the current semester.
Please note: sometimes there are 5 weeks in a month.

REFUNDS: ONE MONTH WRITTEN NOTICE must be given to discontinue lessons, otherwise payment is forfeited.

HOLDING A SPACE: A 50\$ fee will be charged for holding a space only. If Student is going to be absent more than one month from lessons for any reason (summer holiday, traveling etc). One month written notice must be given with dates of planed absence. Student's space will be held but the same time & day of lesson can NOT be guaranteed.

STUDENT ABSENCE: You are paying for the teacher's time, not the lesson, per se. The tuition you pay reserves a time. I cannot "resell" that time nor can I create extra teaching time to give makeup lessons. That being the case, I do not offer make-up lessons. Therefore, no refunds or credit will be given for lessons missed by the student. If a lesson must be missed, please notify me as far in advance as possible. I will use this time to prepare materials for your next lesson.

Please be on time! If a student arrives late, they will finish only their remaining lesson time and will not go into the next students' time. All lessons cancelled by Teacher will be rescheduled or credited to next month's tuition or refunded.

RECITALS: All students are expected to participate in the recitals. The recital fee is \$ 50 and it's due on the first lesson of the month that recital will be held.

SCHOOL PHOTOS: All photos taken during lessons or recitals are property and under copyright of Mima and Cello Music School. Only photos may be used for advertising, school promotion, or school web site with out notice.

PRIVACY POLICY: No personal information from Registration Form will be released without your consent.

HOLYDAYS: No lessons will be scheduled on Christmas or Easter.

Acknowledgement: I have read and I agree to the above policies:

Calgary, _____ / _____ / _____
Day Month Year